

William Caton

DOCKET FILE COPY ORIGINAL

From: OTF OSfilings
Sent: Monday, April 14, 2003 2:18 PM
To: William Caton
Subject: Fwd: Waiver Request



FCC Waiver
request Letter.doc ..

here you go...Best of luck.

--Original Message-----

Date: 04/14/2003 02:18 pm -0400 (Monday)
From: CCB CCBSecretary
To: OTF OSfilings
CC: FilingsArchive
Subject: Fwd: Waiver Request

-----Original Message-----

Date: 04/14/2003 11:04 am -0400 (Monday)
From: Mary Ellen Howard
To: CCB CCBSecretary
Subject: Waiver Request

Gentlemen:

I am writing to you to request a Missed Deadline Waiver for filing the Form 486 our school for Funding Year 2002: 07/01/2002 - 06/30/2003. I am also requesting a Missed Deadline Waiver for filing the Forms 470 and 411 for Funding Year 2003: 07/01/2003 - 06/30/2004.

Please see attached letter.

Please let me know as soon as possible if the Waiver Requests will be granted. Thank you for your consideration. If you have any questions, please call me at (301) 934-9595.

Sincerely,
Mary Ellen Howard
Computer Technology Instructor
Archbishop Neale School

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Archbishop Neale School
104 Port Tobacco Road
La Plata, MD 20646
Phone (301) 934-9595 - Fax (301) 753-1717

April 14, 2003

Sent via E-mail

Federal Communications Commission
Office of the Secretary
445 12th Street SW
Washington, DC 20554

RE: Request for Waiver
Billed Entity Number 22040, Archbishop Neale School
Form 471 Application Number: 302737
CC Docket Nos. 96-45 and 97-21

Gentlemen:

I am writing to you to request a Missed Deadline Waiver for filing the Form 486 our school for Funding Year 2002: 07/01/2002 – 06/30/2003. I am also requesting a Missed Deadline Waiver for filing the Forms 470 and 471 for Funding Year 2003: 07/01/2003 – 06/30/2004.

Last April, Archbishop Neale School was destroyed by a tornado and all of the paper work for past years E-Rate applications was lost. The week following the tornado, we received our Funding Commitment Letter from the USAC SLD. This is the only paperwork I have for the E-Rate program. In the weeks and months following the tornado, we were scrambling to set up the new temporary school for this school year. Understandably, the E-Rate information was not in the top priority of my list to get the school computer lab up and running again. Since this was my first year with E-Rate funding, I was not aware of the fact that the Form 486 needed to be filled out in order to get the funding. I also missed the deadline of February 6, 2003, for the Form 471. I have requested copies of the original Form 470 and 471 for Funding Year 2002 from the SLC because the originals were destroyed when the school was destroyed.

Please let me know as soon as possible if the Waiver Requests will be granted. Thank you for your consideration. If you have any questions, please call me at (301) 934-9595.

Sincerely,

Mary Ellen Howard
Computer Technology Instructor